

# LEE COUNTY SANITATION

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## HOW TO OBTAIN A PERMIT FOR ON-SITE SEWAGE FACILITY

**1. SINGLE FAMILY RESIDENT FEE: \$425.00**

Minimum lot size for single-family residence: 1 acre.

**2. OTHER TYPE ON-SITE SEWAGE FACILITY: FEE: \$500.00**

Systems other than single family residential shall be designed and submit planning materials prepared and sealed by a registered sanitarian or professional engineer.

**3. OBTAIN AN APPLICATION FORM FROM LEE COUNTY SANITATION.**

**4. HAVE APPROPRIATE INDIVIDUAL PREPARE PLANNING MATERIALS.**

Professional design is required for proprietary and non-standard systems.

**5. SUBMIT COMPLETED APPLICATION (IN PROPERTY OWNERS NAME)**

**6. SUBMIT FEES AND COPIES OF THE FOLLOWING:**

- a) Planning materials
- b) Site and soil evaluation
- c) Accurate directions to the site.

**7. PLANS AND APPLICATION WILL BE REVIEWED BY LEE COUNTY**

**SANITATION:** non-standard systems plans may be reviewed by TNRCC in Austin.

**8. UPON APPROVAL:** An authorization to construct will be issued and construction may begin.

**9. INSPECTION:** An inspection of the installation is required BEFORE covering the system. An advanced notice of 3 working days for inspection is REQUIRED.

After a successful inspection, a notice of approval will be issued.

**ALL FEES SHALL BE PAID BY PERSONAL CHECK, CASHIER'S CHECK, OR MONEY ORDER. ABSOLUTLY NO CASH WILL BE ACCEPTED.**

# LEE COUNTY SANITATION

## ON-SITE WASTEWATER SYSTEMS CHECKLIST

The following information must be included with the design package for review by Lee County Sanitation. Failure to include or address ALL of the following items WILL result in approval delays.

- 1. SITE EVALUATION:** At least two (2) soil borings/backhoe pits shall be taken in opposite ends of the area to be used for the soil absorption system, and shall be excavated to a depth of feet BELOW the proposed trench, or to a restrictive horizon, whichever is less. A copy of the test results and the drawing must be enclosed.
  - a) Soil texture analysis. List the texture type
  - b) Soil structure analysis. List structure type
  - c) Depth of test. (Soils without at least 24" of suitable soil beneath the proposed drain field shall be considered unsuitable).
  - d) Restrictive horizon evaluation
  - e) Topography
  - f) Flood hazard
  - g) Vegetation
  - h) Easements and bodies of water (lakes, ponds, watercourses, ect.) must be identified
  - i) Location of all buildings (existing or proposed)
  - j) All separation distances identified
  - k) All water wells on this site and neighboring properties
  
- 2. PLANNING MATERIALS:** A copy of the construction drawing must be enclosed and shall include the following information:
  - a) A detailed legible site plan with boundary description (Aerobic systems required scale drawings legal description of the lot an affidavit to the public and maintenance agreement to be attached)
  - b) The location of all buildings (existing or proposed) on the site plan
  - c) The size and location of the wastewater treatment units and disposal area (include width & depth). A cross section of the excavation must be included
  - d) All water wells on the site and neighboring properties must be identified and located on the site plan
  - e) Easements and bodies of water (lakes, ponds, watercourses) must also be identified
  - f) ALL separation distances must be shown.

# LEE COUNTY SANITATION

## APPLICATION FOR ON-SITE SEWAGE FACILITY NEW CONSTRUCTION AND MODIFICATION

\_\_\_ NEW CONSTRUCTION

\_\_\_\_\_  
PERMIT NUMBER

\_\_\_\_\_  
DATE RECEIVED

\_\_\_ MODIFICATION

\_\_\_\_\_  
FEE

LEE COUNTY SANITATION USE ONLY  
START APPLICATION BELOW LINE

1. PROPERTY OWNER'S NAME: \_\_\_\_\_  
(LAST) (FIRST) (MIDDLE)

2. MAILING ADDRESS: \_\_\_\_\_

3. PHONE NUMBER: \_\_\_\_\_  
(HOME) (WORK)

4. SITE ADDRESS: \_\_\_\_\_

5. LEGAL DESCRIPTION: SEC. \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT \_\_\_\_\_

SUBDIVISION: \_\_\_\_\_

OTHER THAN SUBDIVISION: ACREAGE \_\_\_\_\_ SURVEY \_\_\_\_\_

6. SOURCE OF WATER: \_\_\_\_\_ PRIVATE WELL \_\_\_\_\_ PUBLIC \_\_\_\_\_  
(NAME OF SUPPLIER)

7. SINGLE FAMILY RESIDENCE: NUMBER OF BEDROOMS \_\_\_\_\_  
LIVING AREA \_\_\_\_\_ (SQUARE FEET)

8. SITE EVALUATOR: \_\_\_\_\_ CERT.NO. \_\_\_\_\_

9. DESIGNER: \_\_\_\_\_ LICENSE NO.(PE-RS) \_\_\_\_\_

PHONE NUMBERS: \_\_\_\_\_

10. INSTALLER: \_\_\_\_\_ REGISTRATION NO. \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

I certify that the above statements are true and correct to the best of my knowledge.  
Authorization is hereby given to the Lee County Sanitation Inspector to enter the above-described  
property for lot evaluation and inspection of on-site sewage facility.

\_\_\_\_\_  
SIGNATURE OF PROPERTY OWNER

\_\_\_\_\_  
DATE

# Lee County Sanitation

ON-SITE SEWAGE FACILITY  
TECHNICAL INFORMATION FOR PERMIT

APPLICATION NUMBER \_\_\_\_\_

PROFESSIONAL DESIGN REQUIRED? \_\_\_\_\_ IF YES ATTACH DESIGN

SEWER (HOUSE TO DRAIN): Type and size of pipe \_\_\_\_\_  
Slope of pipe to tank \_\_\_\_\_

**TREATMENT TANK:**

SEPTIC TANK: Tank Dimensions: \_\_\_\_\_ Liquid Depth: \_\_\_\_\_

SIZE REQUIRED: \_\_\_\_\_ SIZE PROPOSED: \_\_\_\_\_

AEROBIC - MANUFACTURER: \_\_\_\_\_ SIZE PROPOSED: \_\_\_\_\_

SIZE REQUIRED: \_\_\_\_\_ SIZE PROPOSED: \_\_\_\_\_

PRETREATMENT TANK: \_\_\_\_ YES \_\_\_\_ NO

OTHER - PLEASE ATTATCH DESCRIPTION

**DISPOSAL SYSTEM:**

TYPE: \_\_\_\_\_

AREA REQUIRED: \_\_\_\_\_ AREA PROPOSED: \_\_\_\_\_

**SEPERATION DISTANCES:**

FROM	TO SEWAGE TANKS	DRAINFIELDS
PUBLIC WATER WELLS	_____	_____
PUBLIC WATER SUPPLY LINES	_____	_____
PRIVATE WATER WELL	_____	_____
CEMENTED WATER WELL	_____	_____
STREAMS, PONDS	_____	_____
STRUCTURES, PROPERTY LINES, EASEMENTS, SWIMMING POOLS	_____	_____
SHARP SLOPES, BREAKS	_____	_____

**THIS INFORMATION MUST BE ATTACHED FOR REVIEW TO BE COMPLETED**

1. SITE EVALUATION                      2. PLANNING MATERIALS

\_\_\_\_\_  
DESIGNERS SIGNATURE

\_\_\_\_\_  
REGISTRATION NUMBER

\_\_\_\_\_  
DATE

# OSSF SOIL EVALUATION

DATE PERFORMED:

PROPOSED EXCAVATION DEPTH:

NAME OF SITE EVALUATOR:

REG.#

**Requirements:**

At least two soil excavations must be performed on the site, at opposite ends of the proposed disposal area. Locations of soil boring or dug pits must be shown on the site drawing. For subsurface disposal, soil evaluations must be performed to a depth of at least two feet below the proposed excavation depth. For surface disposal, the surface horizon must be evaluated. Describe each soil horizon and identify any restrictive features on the form. Indicate depths where features appear.

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Soil Boring Number:

Depth (feet)	Textural Class	Structure (if applicable)	Drainage (Mottles/ Water Table)	Restrictive Horizon	Observations
0-					
1-					
2-					
3-					
4-					
5-					

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Soil Boring Number:

Depth (feet)	Textural Class	Structure (if applicable)	Drainage (Mottles/ Water Table)	Restrictive Horizon	Observations
0-					
1-					
2-					
3-					
4-					
5-					

I certify that the findings of this report are based on my field observations and are accurate to the best of my ability.

\_\_\_\_\_  
Signature of Site Evaluator

\_\_\_\_\_  
Date

**Applicant Information:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_  
Zip Code \_\_\_\_\_ Phone \_\_\_\_\_  
Fax \_\_\_\_\_

Lot Size: \_\_\_\_\_ acres

**Property Location:**

Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision \_\_\_\_\_  
Street/Road Address \_\_\_\_\_  
County \_\_\_\_\_ Unincorporated Area? Y or N \_\_\_\_\_  
City \_\_\_\_\_ Zip Code \_\_\_\_\_  
Additional Information: \_\_\_\_\_  
\_\_\_\_\_

**Show:**

Compass North, adjacent streets, property lines, property dimensions, location of buildings, easements, swimming pools, water lines, and other structures where known.

Location of existing or proposed water wells within 150 feet of property.

Indicate slope or provide contour lines from the structure to the farthest location of the proposed soil absorption or irrigation area.

Location of soil borings or dug pits (show location with respect to a respect to a known reference point). Location of natural, constructed, or proposed drainage ways, (streams, ponds, lakes, rivers, high tide of salt water bodies) water impoundment areas, cut or fill bank, sharp slopes and breaks.

<p>Compass North</p>	<p><b>Site Drawing</b></p> <p>Scale: 1 inch= 50 feet</p>
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**Features of Site Area**

Presence of 100 year flood zone	Yes _____	No _____
Presence of upper water shed	Yes _____	No _____
Presence of adjacent ponds, streams, water impoundments	Yes _____	No _____
Existing or proposed water well in nearby area	Yes _____	No _____
Organized sewage service available to lot or tract	Yes _____	No _____

Site Evaluator:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ License No: \_\_\_\_\_

# AFFIDAVIT TO THE PUBLIC

**THE COUNTY OF LEE  
STATE OF TEXAS**

Before me, the undersigned authority, on this day personally appeared \_\_\_\_\_  
\_\_\_\_\_ who after being  
by me duly sworn, upon oath states that he/she is the owner of record of that certain tract  
or parcel of land lying and being situated in Lee County, Texas, and being more  
particularly described as follows: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned further state that he/she will, upon sale or transfer of the above-  
described property, request a transfer of the permit to operate such surface application  
system to the buyer or transferee. Any buyer or transferee is hereby notified that a  
maintenance contract with an approved company for the continued maintenance of said  
system.

Witness me/our hand(s) in this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Notary Public, State of Texas